

EDINBURGH SHARED REPAIRS SERVICE**COMPLETION OF WORKS ORDER****CONTRACTORS/SUPPLIERS CODE**

Form Access Ltd		Order Number	
Unit 5		Requisition Number	2842865
Royal Elizabeth Yard			
Kirkliston		Requested By	Christopher Thompson
EH29 9EN		PLEASE CARRY OUT THE DESCRIBED WORK TO:	
DELETE AS APPROP.	EMERGENCY REPAIRS – RECOVERABLE	1-2; 5-6 And 7-8 Saunders Street, Edinburgh, EH3 6TQ	

Description of works:

Execute any works necessary for:

In the interest of public safety, investigate and temporarily make safe loose / unsafe masonry blockwork to the gable ends of the buildings facing public footpaths and entrances at 1-2; 5-6; 7-8 SAUNDERS STREET, EDINBURGH, EH3 6TQ & INDIA PLACE. Erect and install scaffolding crashdecks, as per the Consultant Structural Engineer's site report and specification.

Please note the scaffold will be on a weekly hire until the owners carry out the permanent works collectively, The Edinburgh Shared Repairs Service (ESRS) are not carrying out any permanent works.

Including works incidental to and required to execute the works, all access and specialist reporting where required.

Officer Attended - From 23/12/2025

Contractor Instructed - From 23/12/2025

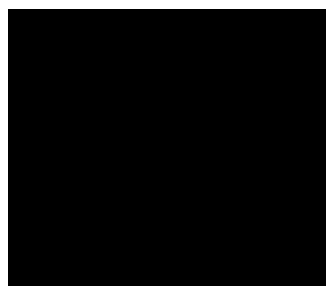
SR REF: 25/04943

Schedule of works:

Item No	Specification Code	Description	Unit Cost	Quantity	Cost
1	ESR204	Scaffold hire @ [REDACTED] p/w @ 18 weeks from 12/1/2026 – 15/5/2026 = [REDACTED] Weekly inspections @ [REDACTED] @ 18 weeks from 12/1/2026 – 15/5/2026 = £ [REDACTED] Grand total £ 7,650.00	7650.00	1	7650.00
Total					7650.00

Notice Ref	26/00027/24_E		
Estimated Cost	7650.00	Project Number	1N260008
As per General Conditions of Contract			

**Works
Authorised**



**Print
Name**

**Chris
Thompson**

Date 15/5/2026

**Countersigned
(if value over
£300)**

**Print
Name**

MICHAEL ROY

Date 15/05/26

Order Raised

A.MERRON

**Print
Name**

**ASHLIN
MERRON**

Date 21/05/2026

Order Verified

**Print
Name**

Date

***On completion of approval this must be emailed to the Contractor**